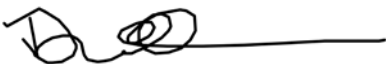


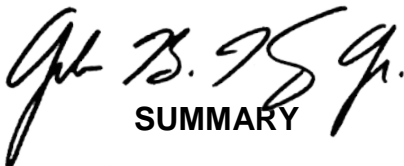


**TO:** The Honorable the Members of the Board of Regents

**FROM:** Douglas E. Lentivech  


**SUBJECT:** Appointment to the Position of Executive Secretary, State Boards for Certified Public Accountancy and Certified Shorthand Reporting

**DATE:** September 4, 2012

**AUTHORIZATION(S):**   
SUMMARY

**Issue for Decision**

Should the Regents approve the appointment of Jennifer B. Winters as Executive Secretary to the State Boards for Certified Public Accountancy and Certified Shorthand Reporting?

**Reason(s) for Consideration**

Required by State statute.

**Proposed Handling**

This recommendation will come before the full Board of Regents at its executive session for discussion during the September Regents meeting. If approved in executive session, it will then come before the full Board for final action at the Board's public session in September 2012.

**Procedural History**

Sections 7403 and 7503 of the Education Law requires the Board of Regents to appoint the Executive Secretary to the State Boards for Certified Public Accountancy and Certified Shorthand Reporting. The State professional boards advise and assist the Regents and the Department on matters of professional licensing and professional conduct.

## **Background Information**

The New York State Education Department oversees the licensing and registration of over 51,500 public accountants, and certified public accountants, as well as over 250 certified shorthand reporters. The primary oversight of these functions fall under the direction of the Executive Secretary to the State Board for Certified Public Accountancy and Certified Shorthand Reporting. Accordingly, upon the departure of the past Executive Secretary, it became a priority to seek a strongly-qualified candidate. After an extensive search, we are pleased to present Jennifer Winters for your consideration for the following reasons.

In addition to having extensive experience as a Certified Public Accountant (CPA), Ms. Winters was recently designated as a Chartered Global Management Accountant (CGMA). Her progressively responsible experience in the auditing and internal control industries was gained primarily with the Division of Military and Naval Affairs developing and implementing their internal control program. Ms. Winters also developed and implemented a financial audit program for the New York State Police Internal Affairs Bureau. Ms. Winters holds both a Master of Science in Accounting Information Systems and a Bachelor of Science Degree in Accounting from the State University of New York at Albany. Ms. Winters maintains several memberships in professional associations and is keenly aware of the issues facing the practice of public accountancy.

In summary, Jennifer Winters brings a unique blend of knowledge and background in public accountancy together with the managerial skills necessary to assume the responsibilities as the Executive Secretary to the New York State Boards for Public Accountancy and Certified Shorthand Reporting.

## **Recommendation**

It is recommended that the Regents approve the appointment of Jennifer B. Winters as Executive Secretary to the State Boards for Certified Public Accountancy and Certified Shorthand Reporting.

## **Timetable for Implementation**

If the Regents approve the recommendation, the appointment will be effective September 27, 2012.